

**2023 No. 166**

**COUNTY COURTS**

**The County Court Fees (Amendment) Order (Northern Ireland)  
2023**

*Made* - - - - - *10th October 2023*

*Coming into operation* - *1st November 2023*

The Department of Justice, in exercise of the powers conferred by section 116(1) of the Judicature (Northern Ireland) Act 1978(a) and now vested in it(b), makes the following Order with the concurrence of the Department of Finance(c).

The Department has, in accordance with section 116(1) of that Act, consulted with the Lady Chief Justice.

**Citation and commencement**

1. This Order may be cited as the County Court Fees (Amendment) Order (Northern Ireland) 2023 and shall come into operation on 1st November 2023.

**Amendment of the County Court Fees Order (Northern Ireland) 1996**

2. The County Court Fees Order (Northern Ireland) 1996(d) is amended as follows.
3. For Schedule 1 substitute the new Schedule 1 set out in the Schedule to this Order.

Sealed with the Official Seal of the Department of Justice on 10th October 2023



*Richard Pengelly*  
A senior officer of the Department of Justice

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- (a) 1978 c. 23 as amended by Article 15(1) and paragraph 6(h) of Schedule 17 to the Northern Ireland Act 1998 (Devolution of Policing and Justice Functions) Order 2010 (S.I. 2010 No. 976); and s.59 of the Justice Act (Northern Ireland) 2016 (2016 c.21 (N.I.)).
- (b) Article 15(4)(b) of the Northern Ireland Act 1998 (Devolution of Policing and Justice Functions) Order 2010 (S.I. 2010 No. 976).
- (c) Formerly the Department of Finance and Personnel, see the Departments Act (Northern Ireland) 2016 (2016 c.5 (N.I.)), Section 1(4) and Schedule 1.
- (d) S.R. 1996 No. 103 to which relevant amendments are made by S.R. 2007 No. 378, S.R. 2017 No. 15 and S.R. 2019 No. 177.

The Department of Finance concurs in the making of this Order.

Sealed with the Official Seal of the Department of Finance on 10th October 2023



*Patrick Neeson*  
A senior officer of the Department of Finance

## SCHEDULE

Article 3

### “SCHEDULE 1

Article 4

#### **Fees to be taken in proceedings in County Courts**

- Section I — Fees to be taken in respect of proceedings not otherwise specifically provided for in any subsequent section of this Schedule.
- Section II — Fees to be taken for specified proceedings within the equity and probate jurisdiction.
- Section III — Fees to be taken in respect of proceedings under the Licensing (Northern Ireland) Order 1996, the Registration of Clubs (Northern Ireland) Order 1996 and the Betting, Gaming, Lotteries and Amusements (Northern Ireland) Order 1985.
- Section IV — Miscellaneous fees relating to civil proceedings and matters.
- Section V — Fees to be taken in respect of applications for small claims under Article 30(3) of the Order.
- Section VI — Fees to be taken in respect of proceedings under the Criminal Damage (Compensation) (Northern Ireland) Order 1977 (“the Criminal Damage Order”).
- Section VII — Fees to be taken in respect of proceedings under the Family Law Act 1986.

SECTION I

*Fees to be taken in respect of proceedings not otherwise specifically provided for in any subsequent section of this Schedule*

<i>Column 1</i>	<i>Column 2</i>	<i>Column 3</i>	
<i>No. of Fee</i>	<i>Item</i>	<i>Amount of Fee</i>	
		As from 01/11/23	As from 01/10/24
1	On any affidavit	No fee	No fee
2	On an attendance of an officer to produce records (in addition to the officer's expenses), for each hour or part thereof	£20.00 per hour	£22.00 per hour
3	On a bond or recognizance	£71.00	£77.00
4	On a case stated	£213.00	£232.00
5	On a certificate by a court officer (inclusive of search)	£43.00	£47.00
6	On a civil bill, application or notice claiming (whether on foot of a contract or tort or by virtue of any enactment or otherwise) a sum of money or goods or chattels or any combination thereof of a value—		
	not exceeding £1000	£213.00	£232.00
	exceeding £1000 but not exceeding £5000	£235.00	£256.00
	exceeding £5000	£264.00	£288.00
7	On a civil bill in an ejectment action	£213.00	£232.00
8	On any other civil bill	£213.00	£232.00
9	On a third party notice	Same fee as on the civil bill in the action	Same fee as on the civil bill in the action
10	On a counterclaim or set-off where the amount thereof—		
	does not exceed £1000	£213.00	£232.00
	exceeds £1000 but does not exceed £5000	£235.00	£256.00
	exceeds £5000	£264.00	£288.00

<i>Column 1</i>	<i>Column 2</i>	<i>Column 3</i>	
<i>No. of Fee</i>	<i>Item</i>	<i>Amount of Fee</i>	
		<i>As from 01/11/23</i>	<i>As from 01/10/24</i>
11	On a copy, including a photographic copy, of all or any part of any document not otherwise provided for—		
	a) five sheets or less	£7.00	£8.00
	b) for each sheet thereafter	£0.50	£0.50
	c) on a copy order/decreed including certified or sealed	£15.00	£16.00
	d) on a copy order/decreed produced online	£13.00	£14.00
12	On a decree, award, judgment, order or dismissal (other than an interlocutory order)	£107.00	£117.00
13	On an interlocutory order, including an order for payment out of, or transfer or investment of, funds in court	No fee	No fee
14	On a Certificate of Readiness	£356.00	£388.00
15	On a notice of appeal to a county court (not otherwise provided for)	£213.00	£232.00
16	On a notice of application to the judge for payment of funds out of court	£22.00	£24.00
17	On any notice or other document in an application to the Accountant General for payment out or transfer of funds and securities in court	No fee	No fee
18	In any proceedings under the Adoption (Northern Ireland) Order 1987, under that Order as modified by the Parental Orders (Human Fertilisation and Embryology) Regulations 1994 or under section 30 of the Human Fertilisation and Embryology Act 1990	£107.00	£117.00

<i>Column 1</i>	<i>Column 2</i>	<i>Column 3</i>	
<i>No. of Fee</i>	<i>Item</i>	<i>Amount of Fee</i>	
		<i>As from 01/11/23</i>	<i>As from 01/10/24</i>
19	On a notice, petition, summons or other form of application (not otherwise provided for) initiating any proceedings	£213.00	£232.00
20	On a notice of application for a review by the judge	£165.00	£180.00
21	On any notice of application, summons, notice of motion or other form of application to the judge or to the District Judge (not otherwise exempted or specifically provided for)	£165.00	£180.00
22	a) On a search or inspection b) Additional fee where the search is carried out by an officer of the court	£28.00 £15.00	£31.00 £16.00
23	On a witness summons	£43.00	£47.00
24	On a certificate of application for discovery	£71.00	£77.00
25	Entry of a remitted action where a setting down fee has not already been paid	£356.00	£388.00

Note: In the application of item 6 to proceedings under the Judgments Enforcement (Northern Ireland) Order 1981 the fee on an Enforcement Civil Bill shall be the same as is payable on a civil bill for the amount claimed; and on a Committal Civil Bill shall be the same as for a civil bill for the amount of the instalment.

SECTION II

*Fees to be taken for specified proceedings within the equity and probate jurisdiction*

<i>Column 1</i>	<i>Column 2</i>	<i>Column 3</i>	
<i>No. of Fee</i>	<i>Item</i>	<i>Amount of Fee</i>	
		As from 01/11/23	As from 01/10/24
1	On a civil bill or petition, where the property or estate of the subject matter of the proceedings—		
	a) either insofar as it consists of lands or premises does not exceed a capital value of £185,000 or insofar as it consists of personalty does not exceed £500 in amount or value	£213.00	£232.00
	b) either insofar as it consists of lands or premises exceeds a capital value of £185,000 or insofar as it consists of personalty exceeds £500 in amount or value	£249.00	£271.00
	Provided that in a case of a mortgage suit or creditor's administration suit where the amount claimed does not exceed £300 the fee on the civil bill shall be the same fee as prescribed in 1(a)		
2	On a primary or final decree, order or dismiss	£107.00	£117.00
3	On a decree or order not otherwise provided for (including an interlocutory order)	£107.00	£117.00
4	On the taking of an account or the holding of an inquiry by an officer pursuant to an order of the judge, for each hour or part thereof	£107.00	£117.00
5	On the officer's certificate thereof	£43.00	£47.00
6	On an affidavit for the lodgement in court of a sum of money (fee to cover all necessary notices and certificates by the chief clerk)	£71.00	£77.00
7	On a counterclaim in equity proceedings	£213.00	£232.00

Note: The fees prescribed above at items 1 and 2 cover, in the case of a probate suit, the Certificate of Decree to be transmitted to the Probate Registry.

SECTION III

*Fees to be taken in respect of proceedings under the Licensing (Northern Ireland) Order 1996, the Registration of Clubs (Northern Ireland) Order 1996 and the Betting, Gaming, Lotteries and Amusements (Northern Ireland) Order 1985*

<i>Column 1</i> <i>No. of Fee</i>	<i>Column 2</i> <i>Item</i>	<i>Column 3</i> <i>Amount of Fee</i>	
		<i>As from</i> 01/11/23	<i>As from</i> 01/10/24
1	On a notice of application to the court in relation to a licence, including notice of application for a declaration under Article 10 of the Licensing (Northern Ireland) Order 1996 or for an order under Article 31 of that Order	£615.00	£670.00
2	On a notice of an application under Article 44 (Orders for additional permitted hours) of the Licensing (Northern Ireland) Order 1996	£386.00	£421.00
3	On a notice of an application under Article 44A (Public houses or hotels: order for further additional permitted hours) of the Licensing (Northern Ireland) Order 1996	£386.00	£421.00
4	On a notice of an application under Article 52E (Local producer's premises: suitability for on-sales) of the Licensing (Northern Ireland) Order 1996	£386.00	£421.00
5	On a notice of an application under Article 52F (Local producer's premises: authorisations for on-sales) of the Licensing (Northern Ireland) Order 1996	£97.00	£106.00
6	On a notice of an application under Article 58A (Suitability of certain premises for underage functions) of the Licensing (Northern Ireland) Order 1996	£107.00	£117.00
7	On a notice of application to the court for the grant of registration of a club under Article 5 of the Registration of Clubs (Northern Ireland) Order 1996	£615.00	£670.00
8	On a notice of an application under Article 12A (consent required for certain alterations to premises) of the Registration of Clubs (Northern Ireland) Order 1996	£615.00	£670.00



<i>Column 1</i>	<i>Column 2</i>	<i>Column 3</i>	
<i>No. of Fee</i>	<i>Item</i>	<i>Amount of Fee</i>	
		<i>As from 01/11/23</i>	<i>As from 01/10/24</i>
9	On a notice of application to the Court in relation to a bookmaking office licence (under Article 12(1) and Article 14(1) of the Betting, Gaming, Lotteries and Amusements (Northern Ireland) Order 1985	£615.00	£670.00

## SECTION IV

*Miscellaneous fees relating to civil proceedings and matters*

<i>Column 1</i>	<i>Column 2</i>	<i>Column 3</i>	
<i>No. of Fee</i>	<i>Item</i>	<i>Amount of Fee</i>	
		As from 01/11/23	As from 01/10/24
	UNDER PART V (ENFORCEMENT OF COUNTY COURT DECREES OUTSIDE NORTHERN IRELAND) OF ORDER 40		
1	On a certified copy of a decree, or a certificate in respect of a money provision issued under Part V of Order 40	£71.00	£77.00
	This fee includes provision of the appropriate certificate in Forms 295-298		
	UNDER THE PARLIAMENTARY DOCUMENTS DEPOSIT ACT 1837		
2	On a search in papers deposited under Standing Orders of Parliament, for each hour or part thereof	£28.00	£31.00
	UNDER ARTICLE 5 OF THE PROTECTION FROM HARASSMENT (NORTHERN IRELAND) ORDER 1997		
3	On an application for a warrant of arrest	£0.00	£0.00
	UNDER RULE 91 OF THE LAND REGISTRATION RULES (NORTHERN IRELAND) 1994 AND SECTION 3(2) OF THE REGISTRATION OF DEEDS ACT (NORTHERN IRELAND) 1970		
4	On a request for certification of a pending action required under Rule 91(3) of the Land Registration Rules (Northern Ireland) 1994 or section 3(2) of the Registration of Deeds Act (Northern Ireland) 1970	£98.00	£107.00

## SECTION V

*Fees to be taken in respect of applications for small claims under Article 30(3) of the Order*

<i>Column 1</i>	<i>Column 2</i>	<i>Column 3</i>	
<i>No. of Fee</i>	<i>Item</i>	<i>Amount of Fee</i>	
		<i>As from 01/11/23</i>	<i>As from 01/10/24</i>
1	On lodging an application in which the amount claimed, or the value of the specific chattels claimed—		
	does not exceed £300	£43.00	£47.00
	exceeds £300 but does not exceed £500	£71.00	£77.00
	exceeds £500 but does not exceed £1000	£99.00	£108.00
	exceeds £1000	£142.00	£155.00
2	On a counterclaim or set-off where the amount thereof—		
	does not exceed £300	£43.00	£47.00
	exceeds £300 but does not exceed £500	£71.00	£77.00
	exceeds £500 but does not exceed £1000	£99.00	£108.00
	exceeds £1000	£142.00	£155.00
3	On a notice of appeal under Article 30(4)(ab)	£213.00	£232.00
4	On a third party notice in a small claims action	Same fee as on the small claim application in the action	Same fee as on the small claim application in the action

SECTION VI

*Fees to be taken in respect of proceedings under the Criminal Damage (Compensation)  
(Northern Ireland) Order 1977 (“the Criminal Damage Order”)*

<i>Column 1</i>	<i>Column 2</i>	<i>Column 3</i>	
<i>No. of Fee</i>	<i>Item</i>	<i>Amount of Fee</i>	
		<i>As from 01/11/23</i>	<i>As from 01/10/24</i>
1	On a notice of appeal to a county court under Article 15 of the Criminal Damage Order	£213.00	£232.00
2	On a Certificate of Readiness	£356.00	£388.00

SECTION VII

*Fees to be taken in respect of proceedings under the Family Law Act 1986*

<i>Column 1</i>	<i>Column 2</i>	<i>Column 3</i>	
<i>No. of Fee</i>	<i>Item</i>	<i>Amount of Fee</i>	
		<i>As from 01/11/23</i>	<i>As from 01/10/24</i>
1	On an application under section 27 of the Family Law Act 1986 for the registration of a custody order	£107.00	£117.00"

## **EXPLANATORY NOTE**

*(This note is not part of the Order)*

This Order amends the County Court Fees Order (Northern Ireland) 1996 (S.R. 1996 No. 103) to increase the fees payable in respect of proceedings in the county court over a two year period (9% increase effective from 1st November 2023, with a further 9% increase effective from 1st October 2024). It also amends the 1996 Order to introduce some new fees and make other amendments in consequence of amendments to the Licensing (Northern Ireland) Order 1996 (S.I. 1996 No. 3158 (N.I. 22)) and the Registration of Clubs (Northern Ireland) Order 1996 (S.I. 1996 No. 3159 (N.I. 23)) made by the Licensing and Registration of Clubs (Amendment) Order (Northern Ireland) 2021 (c.7).

An Explanatory Memorandum and a Regulatory Impact Assessment have been produced and are available from the Northern Ireland Courts and Tribunals Service, Laganside House, 23-27 Oxford Street, Belfast BT1 3LA or online alongside this Statutory Rule at [www.legislation.gov.uk/nisr](http://www.legislation.gov.uk/nisr).

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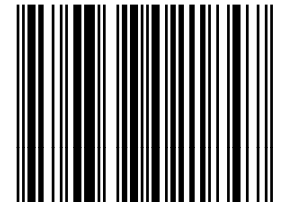
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